

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

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Date: Thursday, October 16, 2025

Time: 0800

Location: Administrative Conference Room, Lewiston City Hall

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### Roll Call:

*Present-* Chief Robert Chase, Chief Jason Moen, Finance Director Tracy Roy, Chief Mark Caron, Patricia Mador, Esq., and Citizen-at-large Liz Allen.

*Not Present-* Councilor David Chittim, Councilor Benjamin Weisner

*Staff-* Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer.

*Secretary-* Mark Cayer

*Guest(s)-*

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:00.

### Approval of Minutes:

- Motion to approve the September 18, 2025, meeting minutes was made by Chief Chase. Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

### Executive Session:

- Motion to enter into Executive Session made by Chief Moen at 8:02am. Seconded by Chief Chase.
- All in favor. Motion passes.

- Motion to exit Executive Session made by Chief Moen. Seconded by Ms. Allen.
- All in favor. Motion passes at 8:10am

### Financial Report:

#### FY 2026 Budget Update

- Director Hall reviewed the year to date FY 2026 budget.
- Motion to approve the FY 2026 budget report made by Chief Chase. Motion seconded by Ms. Mador, Esq.
- All in favor motion passes.

### Director's Report:

#### General Updates

- Director Hall shared the call stats with the Committee.
- Director Hall shared that the Center still has one in training and are still currently in the interview process to try to find a potential candidate for hire.

### Other Business

- Director Hall informed the Committee that Auburn City Councilors had a workshop to discuss the relocation of the 9-1-1 Center to 60 Court St. and was met with no resistance. Will be added to the agenda for vote during next City Council Meeting. Lewiston voted at last City Council Meeting which passed unanimously.
- Director Hall requested a motion to allow him to sign the contract with Allied Cook pending a passing vote from Auburn with a change in the contract price for design phase from \$53,000 to \$53,500. Motion made by Ms. Allen. Seconded by Director Roy.
- All in favor. Motion passes.

### IT Director's Report

General Updates- No updates

### Operations Manager's Report:

#### Staffing Update

- The on-site CALEA Assessment went well. Should hear soon from them acknowledging our reaccreditation.

General Discussion:

- Chief Chase informed the Committee that he learned the current station alerting they have is at end of life and will be obsolete. Suggested looking into the potential for upgrading to time it with the move of the 9-1-1 Center. Zetron seems the most likely but will be looking at other vendors as well.

Next meeting:

- The next meeting will be November 20, 2025 at 08:00 in the Community Room at Auburn City Hall.

Public Comment:

N/A

Adjournment:

- Motion to adjourn made by Director Roy. Seconded by Chief Chase.
- Meeting adjourned at 08:33.